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Applying for registration

Your organisation will need to:

1. **Make sure** you meet the eligibility criteria.
2. **Meet with us** to discuss the suitability for a potential registration.
3. **Fill out** the Application for Registration form provided by CHRA, along with the documents to support your application.
4. **Obtain** Board approval for the supporting documentation.
5. **Submit** the application and accompanying documents.

CHRA will then:

1. **Review** your application for eligibility and completeness.
2. **Assess** your application, examining your capacity to meet the [Performance Standards(external link)](#).
3. **Present** a registration recommendation to the Regulator (CHRA's manager), who decides whether to grant registration or not.
4. **Inform you** of CHRA's decision.
5. **Send you** the Regulator's official Evaluation Report setting out the analysis that led to CHRA's registration decision.

Registration is for sustainable, financially viable and well-run organisations that can provide tenants with appropriate, long-term housing services.

We aim to complete our assessment process within 60 working days of the final application being submitted. Your application is considered final once we have all the information we need.

For successful applicants CHRA will:

1. **Enter** the details of the new CHP on the public [Register(external link)](#) and the [Gazette(external link)](#).
2. **Notify** Te Tūāpapa Kura Kāinga - Ministry of Housing and Urban Development's (HUD) Housing Supply team of the newly registered CHP. The Ministry of Business, Innovation & Employment (for bonds) and HUD's Māori housing unit, Te Kāhui Kāinga Ora (for Māori providers), are also informed if required.
3. **Collect** additional information from the newly registered CHP for the confidential Register.

Registered CHPs can partner with HUD to supply community housing. For more information about supply opportunities, visit the [Partner with us(external link)](#) page on the HUD website.

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